



**SOUTHERN LEYTE  
STATE UNIVERSITY**

MAASIN CITY CAMPUS  
Maasin City, Southern Leyte  
Contact No.: 0998-868-5334  
Email: [president@southernleytestateu.edu.ph](mailto:president@southernleytestateu.edu.ph)  
Website: [www.southernleytestateu.edu.ph](http://www.southernleytestateu.edu.ph)

Excellence | Service | Leadership and Good Governance | Innovation | Social Responsibility | Integrity | Professionalism | Spirituality

## CONTRACT AGREEMENT No. CAR-012026-001

### KNOW ALL MEN BY THESE PRESENTS:

This Contract is executed by and between:

**SOUTHERN LEYTE STATE UNIVERSITY - Maasin City Campus**, a government institution of higher learning established by virtue of Republic Act No. 9261, represented herein by **DR. JUDE A. DUARTE**, in his capacity as *University President*, hereinafter referred to as the "**SLSU-MCC**";

-and-

**BRODETH STANDARD OIL**, a duly registered company operating under the laws of the Philippines with business address at Mantahan, Maasin City, Southern Leyte represented by **ERWIN C. BRODETH**, in his capacity as *Chief Financial Officer/ Managing Director*, hereinafter referred to as the "**SUPPLIER**".

### WITNESSETH

**WHEREAS**, SLSU-MCC is the lawful owner of several motor vehicles which are being utilized by its officers to support the effective and efficient discharge of their duties and responsibilities;

**WHEREAS**, SLSU-MCC conducted a market study on various local suppliers of petroleum fuel, oil, and lubricant (POL) products, to identify legitimate entities capable of supplying such products to the University;

**WHEREAS**, the **SUPPLIER** is currently operating a duly accredited gasoline station in Mantahan, Maasin City, Southern Leyte that is authorized to sell various kinds of POL products;

**WHEREAS**, the **SUPPLIER** has been identified and determined as capable of providing SLSU-MCC the required POL products for the operation and maintenance of its official vehicles, at the prevailing retail pump price;

**WHEREAS**, under Section 35 (m) of RA 12009, the procurement of POL products may be undertaken through **Direct Retail Purchase**;

**WHEREAS**, for practicality and convenience, the SLSU-MCC's Bids and Awards Committee resolved to directly procure POL products from the **SUPPLIER** under PR No. **RAF-012026-001**, with an **Approved Budget for the Contract (ABC)** of **FOUR HUNDRED TWENTY THOUSAND PESOS ONLY (P420,000.00)**.

**NOW THEREFORE**, in consideration of the foregoing premises, the parties hereby agree as follows:

Signed in the presence of:

MARIA M. GONZALES  
Office Staff, Brodeth Standard Oil

GRACE D. JACOBE  
BAC Chairperson, SLSU MCC

ERWIN C. BRODETH  
Campus Director, SLSU MCC

BRODETH STANDARD OIL

ERWIN C. BRODETH  
CFO/ Managing Director

SOUTHERN LEYTE STATE UNIVERSITY  
Maasin City

JUDE A. DUARTE, DPA  
University President



# SOUTHERN LEYTE STATE UNIVERSITY

MAASIN CITY CAMPUS  
Maasin City, Southern Leyte  
Contact No.: 0998-868-5334  
Email: [president@southernleytestateu.edu.ph](mailto:president@southernleytestateu.edu.ph)  
Website: [www.southernleytestateu.edu.ph](http://www.southernleytestateu.edu.ph)

excellence | Service | Leadership and Good Governance | Innovation | Social Responsibility | Integrity | Professionalism | Spirituality

MARIA FECHAYALES  
Office Staff, Brodeth Standard Oil

Signed in the presence of:

MAURINO SORCE D. JACOB  
BAC Chairperson, SLSU MCC

FREDERICK ANIDA, Ph.D.  
Campus Director, SLSU MCC

ERWIN BRODETH  
CFO/ Managing Director

- SLSU-MCC warrants that it has the necessary budget to cover the aforementioned amount for the procurement of POL products for its official vehicles.
  - SLSU-MCC and the SUPPLIER agree that purchases for POL products shall be at prevailing Retail Pump Price pursuant to the *Government Procurement Policy Board Resolution No. 05-2018*, less applicable discounts (if any).
  - The SUPPLIER during the term of this agreement, shall continuously provide and supply SLSU-MCC with specified POL products for its campus vehicles as stated in the duly executed and signed *Fuel Withdrawal Slip* (a sample copy of which is hereto attached as **Annex "A"**) to be presented by any authorized SLSU representatives (*list of names and specimen signatures* are provided in **Annex "B"**) for its campus vehicles. A *list of all official campus service motor vehicles*, including their make, model, and corresponding plate numbers, is hereto attached as **Annex "C"**. These Annexes shall form an integral part of this Agreement.
  - The SUPPLIER shall rely upon the authenticity of the signatures of those authorized to purchase fuel products in the name of SLSU-MCC, and shall have no obligation to investigate beyond the signatures submitted by SLSU-MCC. SLSU-MCC recognizes that the sales staff of the SUPPLIER are not technical experts in the appreciation of signatures and therefore, SLSU-MCC shall honor all purchases made by its representatives whose vehicles are confirmed by the list of Plate Numbers and car make/models on file with SUPPLIER.
  - SLSU-MCC undertakes to inform the SUPPLIER of any pertinent change of information regarding the duly authorized representatives and the official campus vehicles.
  - The SUPPLIER shall provide **credit accommodation** to SLSU-MCC. Billing shall be made every **30<sup>th</sup> day** of the month. The Statement of Account shall be sent together with the original invoices.
  - Full payment shall be made by SLSU-MCC within fifteen (15) working days from receipt of the statement of account. The Statement of Account will be considered received, correct, and incontestable unless the SUPPLIER receives due notice to the contrary within the same 15-day period.
- The SUPPLIER undertakes to remedy any defective product within a reasonable period.
- The manner and system of procurement and supply of POL products as herein specified shall be observed throughout the term of this Agreement. No modification or amendment thereto shall be made unless expressly agreed upon by the parties and contained in another instrument duly signed by them.
- This Agreement shall be governed by and construed according to the laws of the Republic of the Philippines. Applicable provisions of the prevailing procurement and tax laws/regulations shall be deemed to form part of this agreement.
  - If any dispute or difference of any kind whatsoever shall arise between the parties in connection with this Agreement, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation. If mutual consultation fails to resolve the



# SOUTHERN LEYTE STATE UNIVERSITY

MAASIN CITY CAMPUS  
Maasin City, Southern Leyte  
Contact No.: 0998-868-5334  
Email: [president@southernleytestateu.edu.ph](mailto:president@southernleytestateu.edu.ph)  
Website: [www.southernleytestateu.edu.ph](http://www.southernleytestateu.edu.ph)

Excellence | Service | Leadership and Good Governance | Innovation | Social Responsibility | Integrity | Professionalism | Spirituality

dispute or difference, the parties shall submit the matter to any mutually agreed mode of alternative dispute resolution before resorting to judicial proceedings.

- Venue of all actions arising from this Agreement shall be brought exclusively to the jurisdiction of the appropriate Court in Maasin City, Southern Leyte.
- Collection and processing of information containing personal data in the course of this agreement shall be in accordance with the provisions of Republic Act No. 10173, otherwise known as the "Data Privacy Act of 2012".
- Each signatory to this Agreement represents and warrants to the other that they are duly authorized by the party they represent and have undertaken all necessary corporate and/or legal actions to authorize the execution, delivery, and performance of this Agreement.
- This Agreement shall take effect upon the signing by both parties and shall remain in full force and effect until December 31, 2026, or until the Approved Budget for the Contract (ABC) is fully expended, whichever comes first.

IN WITNESS WHEREOF, the parties through their duly authorized representatives have affixed their signatures this \_\_\_\_ day of \_\_\_\_\_ 2026 at \_\_\_\_\_.

SOUTHERN LEYTE STATE UNIVERSITY - BRODETH STANDARD OIL  
MAASIN CITY CAMPUS

BY:

BY:

**JUDE A. DUARTE, DPA**  
University President

**ERWIN C. BRODETH**  
Chief Financial Officer/ Managing Director

SIGNED IN THE PRESENCE OF:

**FREDERICK AMIGA, Ph.D.**  
Campus Director, SLSU-MCC

**MARIA FE FONZALES**  
Office Staff

**MADONA GRACE D. JACOBE**  
BAC Chairperson, SLSU-MCC

CERTIFICATION ON AVAILABILITY OF FUNDS

**JULES BRYAN G. TABUCIDO**  
Accountant II



**SOUTHERN LEYTE  
STATE UNIVERSITY**

MAASIN CITY CAMPUS  
Maasin City, Southern Leyte  
Contact No.: 0998-868-5334  
Email: [president@southernleytestateu.edu.ph](mailto:president@southernleytestateu.edu.ph)  
Website: [www.southernleytestateu.edu.ph](http://www.southernleytestateu.edu.ph)

Excellence | Service | Leadership and Good Governance | Innovation | Social Responsibility | Integrity | Professionalism | Spirituality

### **ACKNOWLEDGMENT**

REPUBLIC OF THE PHILIPPINES )  
\_\_\_\_\_ ) S.S.

X-----X

**JAN 28 2026**

**BEFORE ME**, a Notary Public, personally appeared the following persons:

| NAME                    | Government-Issued I.D.                                  |
|-------------------------|---------------------------------------------------------|
| <b>JUDE A. DUARTE</b>   | SLSU Employee ID No. 001, issued on 1/24/2023           |
| <b>ERWIN C. BRODETH</b> | Philippine Passport No. P6304917A, issued on 03/06/2018 |

who were identified by me through competent evidence of identity to be the same persons who executed the foregoing Contract Agreement, consisting of four (4) pages including this page where this acknowledgment is written, and they declared to me that the same is their free and voluntary act and deed, and that of the entities they represent.

**WITNESS MY HAND AND SEAL** this \_\_\_\_\_ in the place above-written.

*Signed in the presence of:*

**MARIA P. GONZALES**  
Office Staff, Brodeth Standard Oil

**MAUNING GRACE D. JACOBE**  
BAC Chairperson, SLSU MCC

**FREDERICK C. ANUGA, Ph.D.**  
Campus Director, SLSU MCC

**BRODETH STANDARD OIL**

**ERWIN C. BRODETH**  
CFO/ Managing Director

Doc. No. **484**  
Page No. **98**  
Book No. **XX**  
Series of 2026.

**RAFAEL CROMWELL T. GERONG**

**CTC No. 218814, 1-7-26**  
**MAASIN CITY, SO. LEYTE**

**SOUTHERN LEYTE STATE UNIVERSITY**  
City Campus

**JUDE A. DUARTE, DPA**  
University President

Republic of the Philippines) S.S.  
CITY OF ORMOC) S.S.

**BEFORE ME**, a Notary Public for and in the Ormoc City,  
Philippines, personally appeared:

| Name             | Competent Evidence of<br>Identity and No. | Date and Place of<br>Issue/Expiry |
|------------------|-------------------------------------------|-----------------------------------|
| Erwin C. Brodeth | VIN: 3738-0106A-I1266ECB10000             |                                   |

who represented to me to be the same persons who executed the foregoing instrument, exhibiting to me a competent evidence of his true identity and who acknowledged to me that the same is his free and voluntary act and deed.

This instrument refers to a Contract Agreement and consists of five (5) pages, including the page on which this acknowledgment is written, signed by the parties and their instrumental witness on each and every page hereof.

**WITNESS MY HAND AND SEAL** this JAN 28 2026 day of \_\_\_\_\_ 2026 in  
Ormoc City, Leyte, Philippines.

Doc. No. 21;  
Page No. 30;  
Book No. I;  
Series of 2026.

**ANDRE KLAN S. CU**

Notary Public  
Ormoc City, Kabisayon, Mang-ob  
Munisipalidad, Leyte  
Until December 31, 2026  
Commission No. ORM-25-03-013-NC  
Roll of Attorneys No. \_\_\_\_\_  
Attorney's Roll No. 90609  
PTR No. 8871860  
Ormoc City, January 3, 2026  
IBP O.R. No. INV 591865, 1/1/2026  
MCL No. VIII-0041123  
Valid until April 14, 2028  
TIN 641-801-357



**SOUTHERN LEYTE  
STATE UNIVERSITY**  
Masin City Campus, Tunga-tunga, Masin City, Southern Leyte  
Email: [masincity@slsu.edu.ph](mailto:masincity@slsu.edu.ph)  
Website: [www.southernleyte.edu.ph](http://www.southernleyte.edu.ph)

Excellence | Service | Leadership and Good Governance | Innovation | Social Responsibility | Integrity | Professionalism | Spirituality



PNW BX 1A

Control #: \_\_\_\_\_

**Fuel Withdrawal Slip**

| Date | Type of Fuel | PO # | Quantity | Unit Price | Amount |
|------|--------------|------|----------|------------|--------|
|      |              |      |          |            |        |
|      |              |      |          |            |        |
|      |              |      |          |            |        |
|      |              |      |          |            |        |
|      |              |      |          |            |        |

Approved by:

Received by:

**JANICE R. CABARDO**  
Supply Officer I

**WALTER J. MONTER**  
Driver's Name



**SOUTHERN LEYTE  
STATE UNIVERSITY**  
Masin City Campus, Tunga-tunga, Masin City, Southern Leyte  
Email: [masincity@slsu.edu.ph](mailto:masincity@slsu.edu.ph)  
Website: [www.southernleyte.edu.ph](http://www.southernleyte.edu.ph)

Excellence | Service | Leadership and Good Governance | Innovation | Social Responsibility | Integrity | Professionalism | Spirituality



Control #: \_\_\_\_\_

**Fuel Withdrawal Slip**

| Date | Type of Fuel | PO # | Quantity | Unit Price | Amount |
|------|--------------|------|----------|------------|--------|
|      |              |      |          |            |        |
|      |              |      |          |            |        |
|      |              |      |          |            |        |
|      |              |      |          |            |        |
|      |              |      |          |            |        |

Approved by:

Received by:

**JANICE R. CABARDO**  
Supply Officer I

**NIKKO V. SIANO**  
Driver's Name

ANNEX "B"



**SOUTHERN LEYTE  
STATE UNIVERSITY**

Masinloc City Campus, Pungo-Pungo, Masinloc City, Southern Leyte  
Email: [masinloc@southernleytestate.edu.ph](mailto:masinloc@southernleytestate.edu.ph)  
Website: [www.southernleytestate.edu.ph](http://www.southernleytestate.edu.ph)



SAGIP FILIPINAS

Excellence | Service | Leadership and Good Governance | Innovation | Social Responsibility | Integrity | Professionalism | Spirituality

### LIST OF AUTHORIZED SLSU MCC REPRESENTATIVES

| NO. | NAME              | DESIGNATION          | SPECIMEN SIGNATURES |
|-----|-------------------|----------------------|---------------------|
| 1   | JANICE R. CABARDO | SUPPLY OFFICE I      |                     |
| 2   | WATER L. MONTER   | DRIVER               |                     |
| 3   | NIKKO V. SIANO    | DRIVER/<br>CANVASSER |                     |

Prepared by:

**MAILEN L. GONZALES**  
Procurement Officer-Designate



**SOUTHERN LEYTE  
STATE UNIVERSITY**

Mausin City Campus, Tunga-tunga, Mausin City, Southern Leyte  
Email: [mausincity@slsu.edu.ph](mailto:mausincity@slsu.edu.ph)  
Website: [www.southernleytestate.edu.ph](http://www.southernleytestate.edu.ph)

07-0

ANNEX "C"



Excellence | Service | Leadership and Good Governance | Innovation | Social Responsibility | Integrity | Professionalism | Spirituality

## LIST OF OFFICIAL CAMPUS SERVICE VEHICLES

### 1 MOTOR VEHICLE PASSENGER VAN TYPE

Make : TOYOTA  
Model : GDH301LGDFDY012  
Color : White  
Plate No. : SHA 1155

### 2 MOTORCYCLE

Engine Type : Air-cooled, 4-stroke, SOCH, 2-Valve  
Cylinder Arrangement : Single, Cylinder  
Color : Cyan  
MV File No. : 0801-542483  
Plate No. :

Prepared by:

MAILEN L. GONZALES  
Procurement Officer-Designate